

**Town of Norfolk**  
**Norfolk Town Board Meeting**  
**August 10, 2023**

The Norfolk Town Board held its Monthly Meeting on Thursday, August 10, 2023 6:00pm at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, Councilman Paul Paige  
Not Present: Deputy Supervisor Rick Bump.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 7/13/2023 Monthly Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

**EXECUTIVE SESSION**

None

**SUPERVISOR'S UPDATE**

- Supervisor Pernice noted that only 1 formal quote for \$50,000 (*original verbal amount quoted was \$35,000.00*) has been received to do the aerator bearing replacement / repair work at the sewer plant. Waiting to see if we can get another quote. Aaron Jarvis – Tisdell Associates is pursuing.

**REPORTS**

\*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

## **REPORTS (*continued*)**

- OIC Jose Colon noted that the charger continues to be out of service with a blown engine. It's under warranty but there will still be additional costs that the town will incur to get it repaired. No final \$ available yet. There was discussion about the possibility of seeking out grants.

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Quarterly Rescue Squad Report: The quarterly report of the Norfolk Rescue Squad was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Peter Darabon offered the following updates:

- Hauled blacktop for Waddington, Madrid and Norwood
- Did three culverts on Marsh Road
- CHIPs paperwork is done
- 2 Trucks are at Stadium in Watertown awaiting repair – again. One's been there 5 weeks and the other 2 weeks.
- New water tap at 11 Knapps Station Rd
- Installed driveway culvert on Brouse Rd
- Installed driveway culvert on Joy Rd

## ACTION ITEMS

\* Resolution #15-2023 Transfer of Public Land was approved SUBJECT TO PERMISSIVE REFERENDUM with a motion by Councilman Purvis and seconded by Councilwoman Gang.

Vote:

Supervisor Charles Pernice	<u>Yes</u>
Councilwoman Jean Gang	<u>Yes</u>
Councilman Donald Purvis	<u>Yes</u>
Councilman Paul Paige	<u>Abstained</u>
Deputy Supervisor Richard Bump	<u>Not Present</u>

\* Resolution # 16-2023 Budget Transfers as follows:

From: Federal Aid/ARPA Funds	4089.1	\$39,933.90
To: Highway/General Repairs	51104.4	\$39,933.90
<i>(This is blacktop and the bill from the county for paving at the arena and memorial park.)</i>		
From: Federal Aid/ARPA Funds	4089.1	\$ 6,060.00
To: Sewer EQ	81302.9	\$ 6,060.00
<i>(This is the 4<sup>th</sup> set of bearings to complete the parts order for the sewer plant aerators.)</i>		
From: Highway General Repairs	51104.4	\$11,958.19
To: Permanent Improvements	51122.4	\$11,958.19
<i>(This is to pay for the shortfall in the CHIPS Fund for road paving.)</i>		

was approved with a motion by Councilman Paige and Councilman Purvis.  
All in Favor – Carried

\*Budget Work Sessions were scheduled for Wednesday Aug 30, 2023 5:30pm and Wednesday September 13, 2023 5:30pm. Both at the Norfolk Town Hall.

\*Use of the arena and ballfield on Clinton Street for 2023 Fall Festival (September 28, 29 & 30) was approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

\*Town Justices' request to renovate the old sewer plant (8 River Rd) and use it for file storage was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor - Carried

## **COUNCIL COMMENTS**

Councilwoman Gang – asked about the status of the garbage that’s collecting on the property at 109,117 River Road. Code Enforcement Officer Tim Wunder stated that the appearance ticket had been issued court appearance is scheduled for 8/16/2023.

Councilman Purvis – none

Councilman Paige – none

Deputy Supervisor Bump – not present

## **APPROVAL OF BILLS**

\*The August Abstract of Vouchers in the amount of \$101,979.66 along with additional vouchers from:

- CST Group \$2,488.00, Usherwood \$129.38, Lowes \$52.76, Town of Norfolk Highway Dept \$254.92, Lakeside Equipment \$490.00, SUNY Potsdam Print Shop \$1,029.63, and Pease & Gustafson \$1,421.90

were reviewed and approved for payment with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

## **PUBLIC COMMENTS**

Travis Villnave requested the Town support his volunteer efforts to establish a skating rink in the Raymondville Park. Supervisor Pernice and Highway Superintendent Peter Darabon are willing ..... noting that it hasn’t been cold enough in the past few seasons to freeze but if weather conditions support it this upcoming year they agreed to assist.

There was discussion regarding use of Memorial Garden Park on W Main Street by the Norfolk Concert Series and Hazel’s Ice Cream.

The problem of feral cats was brought up by Lynda Paige (specifically up at the Elm Circle park). Supervisor Pernice noted that the Town currently has a Dog Control Officer who only deals with dog issues. Travis Villnave noted that he has a contact with a local cat rescue organization and would share the information. The issue of feral cats is occurring in other areas around town as well.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Richard Bump  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: August 22, 2023

Jill M. Molnar – Norfolk Town Clerk